



St. Tammany Parish Government

Department of Procurement

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Pat Brister
Parish President

Registering Your Business with the Parish

Completing this document provides the minimum information required by St. Tammany Parish Government in order for a business/individual to be setup as a possible vendor/supplier for the Parish. Please complete this form with the attached IRS Form W-9 and mail, fax, or email to the Procurement Department.

Name of Business (or Individual)

Phone

Fax

Business Email Address

Mailing Address

City

State

Zip

Name of Principal Contact

Phone

Contact Email Address

List Service Type(s) or Product Line(s): _____

NIGP Commodity Code(s): _____

If needed, please reference the following: <http://doa.louisiana.gov/osp/agencycenter/commcode/frames.htm>

Please provide any trade, specialty or professional licenses you or your business hold:

List additional information you wish to provide: _____

Is this company currently registered and/or authorized to do business in the State of Louisiana?

Yes No

Please check to confirm:

Current Form W-9 Provided

If needed, please reference the following: <http://www.irs.gov/pub/irs-pdf/fw9.pdf>

SIGNATURE

PRINT NAME

DATE

Submission of these documents does not imply that the business/individual is/will be notified of any/all projects, bids, etc., issued by the Parish. In addition, the submission of this document by the individual/business does not guarantee work with St. Tammany Parish.