

2009 - 2010

LOUISIANA DECENTRALIZED ARTS FUNDING (DAF) TIMELINE

Commission on Cultural Affairs, St. Tammany Parish Government

21490 Koop Drive, Suite 200 - Mandeville, LA 70471 • 985-898-5243 • <http://www.stpgov.org/arts/>

PLEASE NOTE: Deadline and other dates subject to change pending budgetary decisions by Louisiana's House Appropriations and Senate Finance Committees. A revised Timeline will be published online when funding levels have been released.

GUIDELINES PUBLISHED	Friday, March 13, 2009
GRANT WRITING WORKSHOPS	Thursday, April 2, 2009 – 10 am Parish Office, 8201 W. Judge Perez Drive, Chalmette
	Tuesday, April 7, 2009 – 11:30 am Slidell Art League Gallery, 1827 Front Street, 2 nd Floor, Slidell (train depot)
	Wednesday, April 8, 2009 – 6 pm Parish Council Chambers - 21490 Koop Drive, Mandeville
OPTIONAL DRAFT REVIEW DATE	Monday, April 20, 2009 – 4:00 pm (<i>deadline to deliver to office</i>) If you wish to participate, you may submit a draft of your application for review and suggestions. You will be contacted after your draft has been reviewed.
ONE-ON-ONE CONSULTATIONS (<i>by appointment only*</i>)	Tuesday, April 28, 2009 – 8:30am-3:30 pm – contact to schedule Thursday, April 30, 2009 – 8:30am-3:30 pm – contact to schedule Parish Administrative Complex - 21490 Koop Drive, Mandeville – Conference Room 1
DOCUMENT ARCHIVING (OPTIONAL)	Friday, May 1, 2009 (<i>deadline to deliver documents to be archived</i>) <ul style="list-style-type: none"> ➤ Certificate of Incorporation ➤ IRS letter determining 501(c)3 nonprofit tax exemption ➤ Non-profit letter from the Louisiana Secretary of State's office if not tax-exempt ➤ Articles of Incorporation (complete articles, not certificate) ➤ Bylaws
APPLICATIONS DUE	Monday, June 1, 2009 – 4:00 pm St. Tammany Commission on Cultural Affairs Parish Administrative Complex - 21490 Koop Drive, Suite 200, Mandeville, LA 70471
PANEL REVIEWS	St. Bernard – Friday, July 24, 2009 – 9 am – 12 pm Nuñez Community College Law Library- 3700 Paris Road, Rm. 220, Chalmette
	St. Tammany – Tuesday & Wednesday, July 28 & 29, 2009 – 9 am – 2 pm Parish Council Chambers - 21490 Koop Drive - Mandeville
PANEL RESULTS AVAILABLE	Monday, August 3, 2009 – after 12:00 Noon <i>You may call for panel results (we do not call applicants).</i>
APPEALS DUE	Monday, August 10, 2009 – by 12:00 Noon
GRANT AWARDS ANNOUNCED	Wednesday, August 19, 2009 – after 9 am <i>You may call (985)898-5243 for final results (we do not call applicants).</i>

You will be notified, in writing, of the above dates when you receive confirmation of receipt of application. It is your responsibility to call the Commission on Cultural Affairs to obtain panel recommendations and verify appeal date; the Commission is not responsible for contacting applicants regarding panel recommendations. Please direct questions to [Roberta Carrow-Jackson](#), Community Development Coordinator, at (985) 898-5243.

The following information describes DAF Grants made in St. Tammany and St. Bernard parishes in Fiscal Year 2009. It is provided for your information and does not necessarily reflect or predict the actions of either the DAF Panel or the St. Tammany Commission on Cultural Affairs in the coming grant round.

FY2009 Grant Award Breakdown				
	Grants Awarded	Average Award	Highest Award	Lowest Award
Project Assistance – St. Tammany	15	\$3,670	\$5,000	\$1,600
Project Assistance – St. Bernard	7	\$5,068	\$6,823	\$3,730
Organizational Support	5	\$10,904	\$14,950	\$7,230

Read All Guidelines Carefully

Applications which do not follow the guidelines as determined by the State of Louisiana will be ruled ineligible.

We strongly recommend that you attend a workshop session. There are changes in applications and process from last year, and you can receive individual attention afterward.

***Only those who attend a workshop session are eligible for one-on-one consultations.**