

# St. Tammany Parish Arts Commission Cooperative Endeavor Program



The purpose of this program is to support community partners who are already working in the arts & humanities field in their endeavors.

**Program:** Matching funds for programming focusing specifically on activities directly related to St. Tammany Parish arts and folk-life. Individual organizations may receive no more than \$5,000.00 per Parish fiscal year.

Minimum grant is \$500.00.

**Eligibility:** Applicant must be a registered 501© 3 corporation registered in St. Tammany Parish or a governmental agency located in St. Tammany. A copy of the Secretary of State documentation must be included with the application. Funds must be matched dollar for dollar in cash or documented in-kind services.

Donated hours may be used for match at no more than \$10 per hour.

Individual artists may apply with a qualified fiscal agent.

**Criteria:** Funds are available on a first come, first serve basis to projects that meet these criteria:

- Primary purpose of the project must be the arts.
- Demonstrated need for the project.
- Project must support St. Tammany Parish arts or artists.
- Grant funds supplement, not displace, current funding.
- Project uses the services of qualified professionals in the appropriate field. Resumes must be provided. If academic credentials are not available, samples of work must be submitted proving professional competence.
- Ability of applicant to accomplish project.
- If video is used as part of the project, tapes must be given to St. Tammany Parish with permission to broadcast on Access St. Tammany in SVHS or DV Cam format.
- Enclose an income and expense statement for the project indicating the use of any dollars remaining at the end of the project, and the use of any earned revenue from the project.
- A list of all event partners must be included.

**Application Process:** Application is by letter with appropriate supplemental documents. Decisions will be made at the St. Tammany Parish Arts Commission meeting following submission of materials.

**Award:** Not all funds may be available up-front. Applicant must be prepared to fund the project to completion and wait for reimbursement if necessary.